

This Quick Reference Card provides an overview of the steps and instructions to complete the Questionnaire in the Financials module.

NAVIGATING TO GMC FINANCIALS

- 1. Navigate to MyGinnieMae (https://my.ginniemae.gov).
- 2. Login with your user credentials.



 Select Ginnie Mae Central under the Applications section on the My Tools dropdown.





4. Select the Financials module.



Complete Questionnaire

GMC FINANCIALS MODULE QUICK REFERENCE CARD

COMPLETE QUESTIONNAIRE

 Select the Submission under Current Submission Information on the Financials homepage.



2. Select **Questionnaire** tab.



3. Click WORK ON QUESTIONNAIRE.

Consideration of the Questionnaire is the first step in your annual AFS Submission. The information collected is used to curate the rest of your AFS Submission and ensure that all necessary information is supplied to Ginnie Mae.

Construction of the Submission Questionnaire to see information entered.

QUICK REFERENCE CARD: QRC-GMC 4/28/2025

Complete Questionnaire

GMC FINANCIALS MODULE QUICK REFERENCE CARD



- Click UPLOAD to attach Audited Financial Statement package.
- 5. By default, the **Audit Period** is based on the issuer's fiscal year end date.
- 6. Select the Audit Opinion Received.
- Anwser Yes or No to all Questions about your Audit.
- Once all the fields are filled out, select
 SUBMIT QUESTIONNAIRE.
- 9. Select YES to Submit Questionnaire.





10. To edit your responses to the Questionnaire, go to the Questionnaire tab and select "EDIT QUESTIONNAIRE"

