

Using the Advanced Search Option in MFPDM

ISSUER QUICK REFERENCE CARD

USING THE ADVANCED SEARCH OPTION TO FILTER POOL LIST RESULTS

- 1. Navigate to MyGinnieMae via <u>https://my.ginniemae.gov</u>.
- 2. Select Login.
- 3. Login with you MGM credentials.
- 4. Select **Pools & Loans** to access the MFPDM Applications.

NOTE: The Pools & Loans Page displays a list of pools associated with the selected Issuer ID.

- 5. Select the **Advanced** button to open the Advanced Search drop down.
- 6. Select the desired **criteria** and enter the required information to filter the pool list results.

NOTE: The Advanced Search option allows for filtering the pool list results by multiple criteria at one time.

7. Select the **Apply Filter** button to filter the pool list results by the criteria that was selected.



C	Please enter Pool ID	Advanced
	Pool Number	
ME	Pool Type	
	Issue Date	
ok of	Draw Number	
	Custodian Number	
nk of	Business Rules	
nk of	Pool Status	
	Transfer at Issuance	
nk of	7	APPLY FILTER

CLEARING THE FILTER

8. Click **Clear Filter** to clear all filters at one time.

NOTE: Individual filters can be cleared by clicking on the **X** on the response filter.

